



## BC/Yukon Area 79

www.bcyukonaa.org

General Service Committee

PO Box 42114 • Vancouver, BC V5S 4R5 • Tel (604) 435-2181

Hello DCMs, GSRs and Area Committee

Saturday, November 27, 2021

My name is Rodney and I am an alcoholic. Proud to serve as your Panel 71 Chair for BC Yukon Area 79. Here is the agenda package for the upcoming Quarterly on Jan 7-8, 2022 and held online via Zoom

I would, first of all, like to point out that due to the recent election assembly and the motions that were passed the July Quarterly for 2022 has been moved to June 24-26 and the October Voting Assembly has been moved to Sept 9-11. We apologize to any that are affected by these changes, but we really had little choice given the new constraints.

As well your GSC elected to start in person travel, Starting January, on a trial basis subject to meeting certain conditions that are to be determined soon.

It gives me great pleasure to announce that Beau B, will be visiting us from Alcoholics Anonymous World Services board of trustees. Beau is a general service Trustee and recently past chair of the board of AAWS.

Our weekend will start with the standard opening remarks from our chair, followed by some information from AAWS from Beau B and then an Area 79 Service Orientation put on by our alt-Delegate Rio D and our Delegate Bob K.

We will then move into a preconference Orientation when our Delegate Bob K and our alt-chair Drew W will give you a heads up of what is coming for our April pre-conference. There is a lot going on so this will help you prepare for this assembly in April.

We will then break in two to rooms, one for the Area Committee and the other for non-area committee members where a sharing session on the topic "Spirit of Rotation" will be hosted by Caleb W our Website Chair and Chia WS our Archives Chair.

On Saturday we will start the morning at 7 am with a recovery meeting hosted by Bob K our Delegate then get down to business at 8:30 am. We will go through the usual area business followed by Area committee chair reports. Then breakout into our sub committee meetings followed by report backs later in the day.

On Saturday afternoon, Beau B, will host a sharing session on Intergroups and their role in AA service.

We will follow that with the continuation of reports if any are left, then the bidding for the hosting of the BC/Yukon Convention. We still have the July 2022 Quarterly open and so we will accept bids for that.

We will also provide as much information as we can as to how hybrid assemblies and quarterlies are going to work.

In all it should be a very informative weekend and I look forward to seeing you there.

Since it is online you need to pre-register using the following link

<https://us02web.zoom.us/meeting/register/tZMldeqrqTgvHtSnvda7mWxRI1xnJoiBnrYP>

Please share this with all GSR, DCCs and other interested people in your districts.

With much appreciation and gratitude,

Rodney Shaughnessy

[chair@bcyukonaa.org](mailto:chair@bcyukonaa.org) C:604-358-7751



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## **B.C. YUKON AREA 79 QUARTERLY**

January 7 & 8, 2022

Online Via Zoom

Registration link <https://us02web.zoom.us/meeting/register/tZMldeqrqTgvHtSnvda7mWxRI1xnJoiBnrYP>

### FRIDAY, JANUARY 7, 2022

- 5:00 PM** ROOM OPENS
- 6:00 to 6:30 PM** **QUARTERLY OPENS**
- Opening Remarks & Housekeeping – Rodney S.
  - Welcome from AAWS – Beau B – General Service Trustee
  - Area 79 Service Orientation –Bob K. & Rio D
- 6:30 to 6:45 PM** Pre-Conference Orientation – Bob K & Drew W
- 6:45 to 7:00 PM** Break
- 7:00 to 8:30 PM** Area Committee (General Service Committee and District Committee Members)
- Chair: Drew W.
- 7:00 to 8:30 PM** General Service Representatives, Alternate GSRs, Alternate DCMs and Guests
- Chair: Caleb W & Chia S - Topic: Spirit of Rotation

### SATURDAY, JANUARY 8, 2022

- 8:30 AM** **QUARTERLY OPENS**
- Anonymity Statement
  - Safety Statement
  - Moment of Silence followed by Declaration of Unity
- “This we owe to AA’s future:  
To place our common welfare first;  
To keep our Fellowship united.  
For on AA unity depend our lives  
And the lives of those to come.”***
- Housekeeping Issues
  - Reading of the 12 Traditions (Long Form) – Joanna H – GSR D43
  - Concept V Presentation – Chad P – Alt DCM D43
  - Introduction of new GSRs, DCMs, and Alternates
  - Introduction of Guests and Past Delegates
  - Reading of Business Procedures (Attached) Joanne C – DCM D43
  - Approval of minutes of July 2021 Quarterly held online, as printed in the July 2021 issue of Grassroots
  - Chairperson’s Report
  - Treasurer’s Report & Financial Statements
  - Delegate’s Report
  - District and General Service Committee Reports

**12:00 PM to 1:00 PM LUNCH BREAK**

**1:00 PM to 2:30 PM COMMITTEE MEETINGS** (District Committee Members: Please attend the Committee you are assigned to on the “Committee Assignment” page, which follows. General Service Representatives and other guests: You will be assigned at random to a committee.)

**2:30 PM to 2:45 PM** Break

**2:45 PM to 3:45 PM SHARING SESSION: Intergroup and Area – moderated by Beau B – General Service Trustee.**

**3:45 PM to 5:00 PM**

- District and General Service Committee Reports (continued)

**5:00 PM to 6:00 PM DINNER**

**6:00 PM**

- Old Business: None
- New Business:
  - BC/Yukon Convention Guidelines
  - Hosting & Bidding Guidelines
  - Quarterly and Assembly dates 2023
    - Jan 6-7
    - April 14-16
    - June 23-25
    - Sept 8-10
  - DCM Subsidies
  - Hybrid Quarterly and Assembly orientation
- Committee Meeting Report-backs
- Ask it Basket
- First-timer Sharing
- Closing Remarks by guests/past delegates
- Motion to Adjourn
- Close with the Responsibility Statement:

***“I am responsible...***

***When anyone, anywhere, reaches out for help,***

***I want the hand of A.A. always to be there.***

***And for that: I am responsible”***



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### BUSINESS PROCEDURES & RECOMMENDATIONS

1. Floor discussion and presentation on any motion will be limited to two minutes. A two-minute light system will be used to register the time left. Yellow light: warns 30 seconds left. Red light: two minutes up, the speaker will immediately take their seat.
2. No one will speak for a second time until everyone who wishes to speak has been heard.
3. The Minority voice will always have the opportunity to be heard after the vote has been counted.
4. A show of hands will be sufficient for declaring the outcome of motions, unless it is deemed too close, then a count will be made. Substantial unanimity is sought on all non-housekeeping issues.
5. FOR QUARTERLIES: DCMs or Alternates acting for the DCMs, and the General Service Committee Members are eligible to vote or present a motion.
6. FOR ASSEMBLIES: DCMs or Alternates acting for the DCMs, GSRs or Alternates acting for the GSRs, and the General Service Committee Members are eligible to vote or present a motion.
7. All motions or presentations will require a copy (written or electronic) for the Area Secretary to include in records of the meeting.
8. “A Housekeeping Issue” will be defined as any issue not affecting groups in Area 79 or AA as a whole. When there is a disagreement as to whether an issue is a “housekeeping” issue, the matter will be decided by a vote of the Area Committee members present. This vote will be by a show of hands and require a simple majority. This definition of a “housekeeping” issue and the above procedure for handling the designation of “housekeeping” issues shall be read at each Quarterly and Assembly after the Business Procedures are read.

#### From the service manual

**AREA PROCEDURES:** Uniform practices throughout the Fellowship are in no way obligatory, or even practical in many cases. It is important for the area to agree upon a set of procedures, and each individual assembly is the best judge of whom it will seat. Several areas have developed written procedures for all aspects of area operations. (Pg. S-37 Chapter 4, The A.A. Service Manual)

**Article 6 of the Conference Charter: Area Assemblies, Purpose of:** Area assemblies convene every two years for the election of area committee members, from which are elected delegates to the General Service Conference of Alcoholics Anonymous. Such area assemblies are concerned only with the world service affairs of Alcoholics Anonymous. Footnote: Area assemblies still meet every two years in order to elect a delegate to the General Service Conference, but they typically meet far more frequently in order to conduct on-going area business. (Pg. S-106, The A.A. Service Manual **2018-2020 Edition**)

Approved at the 2011 Voting Assembly



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**District Committee Member**  
**Committee Assignment 2021-2022**

<u>Committee</u>	<u>Chair</u>	<u>DCMs Assigned</u>					
Archives	Chia S.	Districts	4	10	19	32	47
Corrections	Lorelei L.	Districts	12	28	43	61	68
CPC	Diane O.	Districts	6	9	18	56	73
Finance	Monica M.	Districts	1	14	26	46	70
Grapevine	Drew W.	Districts	7	37	50	64	
Literature	Rio D.	Districts	24	30	36	59	75
Public Information	Dan F.	Districts	38	40	44	66	
Remote Communities	Christina M.	Districts	15	45	51	52	62
Treatment & Accessibilities/Grassroots	Alex P.	Districts	3	34	42	54	71
Website	Caleb W.	Districts	8	39	41	60	



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### **BC/Yukon Convention Guidelines**

#### **PURPOSE:**

The purpose of the BC/Yukon Area Convention is to develop greater unity among the members, Groups and Districts in Area 79. The Convention is the only event sponsored by Area that does not deal with the business of the Area but does maintain a service flavor.

#### **CONSIDERATIONS PRIOR TO BIDDING:**

- Time of year – travel and road conditions – availability and cost of accommodations (some places are heavily booked at certain times of the year).
- Other large service events such as Western Regional AA Service Assembly (WRAASA) and the Western Regional Forum held in the same year may greatly effect attendance and the financial viability of a Convention as may nearby rallies and roundups.
- A realistic attendance figure (THE SUPPORT OF LOCAL MEMBERS IS ESSENTIAL)
- Do you have full backing in your District? Do you have members willing to sit on the committee, ready to begin planning?

#### **BIDDING:**

Site selection will be made at a Voting Assembly two years in advance of the proposed Convention. The experience of the Area has been that this advance planning is of great importance to an effective and successful event. Districts interested in bidding are asked to submit their bid proposals to the Area chair no later than August 31. A committee appointed by the Area Chair will then review the bid proposals to ensure that they meet all bidding requirements. All bids that meet the requirements will be brought to the Fellowship for consideration at the October Voting Assembly.

#### **BID WORKSHEET AND SAMPLE BUDGETS:**

A bid worksheet form and sample budgets are attached to assist Districts considering bidding to host a Convention. The worksheet contains the type of information that the fellowship will typically expect to hear about in a bid. A proposed budget should be submitted with the bid proposal and will be presented to the Fellowship with the bid (see sample budgets on page 5). This budget should contain the type of information that the committee will need to evaluate the bid, as well, the type of information the Fellowship will expect to see in a bid. Note: The event is not intended to make a “profit”, but should be budgeted to break even.

#### **AREA 79 RESPONSIBILITY:**

The BC/Yukon Area assumes financial responsibility for the Convention. The financial viability of the Convention will be a strong consideration for the Fellowship. A Convention liaison will be appointed by the Area General Service Committee who will work closely with the Convention Chair and Convention Committee. The liaison will attend all Convention meetings and will give regular reports to the General Service Committee.

#### **FINANCES:**

Registration fees should be set as low as possible to encourage attendance, particularly at the local level. A large surplus or shortfall should be avoided.

- A preliminary budget similar to the sample budget should be prepared and submitted to the BC/Yukon Area 79 General Service Committee for approval within 60 days of the first planning meeting.
- The bank account should be set up in the name of BC/Yukon Convention 20 \_\_\_\_ (applicable year) with a minimum of 3 authorized signatures and 2 signatures required on all cheques.
- The Area will provide an advance to a maximum of \$2000 to ensure deposits and early printing can be done. The Committee will begin selling tickets as soon as possible and return the deposit as quickly as they can.
- Banquets or breakfasts must be self-supporting or should be avoided unless financially realistic. If the committee decides to have a meal, it needs to be fully paid for by the sale of tickets for the meal alone and not be considered part of the Convention expenses.
- Any contracts, which financially obligate Area 79, must be approved by the General Service Committee prior to being signed. Such contracts will usually be signed by the Area 79 Chair. (See Sample Budgets)
- The Convention will pay all expenses and keep all income (See sample budgets) from registrations in a single bank account. Any surplus will be given to BC/Yukon Area 79.
- The bank account should be closed within 60 days of the event.

#### **FACILITY:**

See Bid Worksheet for considerations.

#### **CHAIRPERSON RESPONSIBILITIES:**

The selection of a chairperson is subject to ratification by the Fellowship. Once the Convention Chairperson has been selected and ratified by the membership the Chairperson should endeavor to form a Convention Committee as soon as possible. The Convention Chairperson shall work closely with the Area Chairperson and the Area Convention Liaison.

Keeping in mind the above guidelines, the Convention Chairperson should have a general overall knowledge of AA's Traditions and Concepts. A.A. Guidelines: 1. Conferences, Conventions and Roundups 2. Relationships Between A.A. and Al-Anon, are available for guidance. (All AA Guidelines are Available for free download at aa.org) Prior experience with Conventions, Conferences or Assemblies would be helpful. The Chairperson must be willing to devote considerable time and effort for a period of about 12 months.

#### **Some of the Chairperson's many responsibilities will include:**

1. Form a Convention Committee, ensuring that a recording secretary is available to take minutes of all meetings.
2. Arrange for the Convention Committee meeting place.
3. Determine how accommodations and transportation will be handled.
4. Ensure that an adequate supply of flyers is produced in a cost-effective manner and that the flyers are mailed out at least twice – once early and again about six weeks prior to the Convention.
5. Notify Box 459, Grapevine, Grassroots and Area Website at least 6 months in advance.
6. Ensure arrangements of the guest speakers (there can be no more than 2 AA speakers and 1 Al-Anon speaker brought in from outside the Area).
7. Ensure arrangement of the program including workshops and theme.
8. Ensure that adequate programs and tickets are printed in a cost effect manner.
9. Ensure that there is a record of the registration breakdown (AA, Al-Anon, guest, etc.).
10. Only conference approved Literature, Grapevine material, General Service Office and local service material may be displayed or sold. (No trinkets, raffles or 50/50 draws).

11. Submit a Financial Report to the General Service Committee within 60 days from the close of the Convention. (see page 6 BC/Yukon Convention Information summary)
12. Supply the General Service Committee with a copy of the Financial Report, venue contract, hotel contract (if any), the BC/Yukon Convention Information Summary Sheet, the Business Meeting Minutes and all other material pertaining to the Convention so that this information can be passed to future host Districts. The documentation submitted will be posted on a secure section of the BC/Yukon Area 79 website. Please ensure that all minutes and other records are anonymity protected and that you have the permission of your committee to submit this information for posting on the website. Access will be available to those with GSR and above security.
13. Prepare a report to be presented at Area 79 Quarterlies and Assemblies as requested by the Area 79 Chair. Prepare a full report to be given at the next Voting Assembly following the Convention. When these reports are required to be given in person, the Convention Chair's travel costs will be paid by the Area.

**AL-ANON/ALATEEN PARTICIPATION:**

The Convention Committee will invite Al-Anon/Ala-teen to participate by planning their own program and the Committee will arrange for facilities for Al-Anon. An invitation to the Al-anon Delegate will be extended to include Al-Anon participation.

**Proposed BC/Yukon Convention Bid Worksheet**

District # \_\_\_\_\_

City \_\_\_\_\_

Date \_\_\_\_\_

Proposed Chair \_\_\_\_\_

Chair contact info (phone, e-mail) \_\_\_\_\_

Venue name \_\_\_\_\_

Seating capacity and suitability of venue \_\_\_\_\_ (seating capacity of 300-400 is recommended)

Venue characteristics (evaluate such things as acoustics, sound system, visual barriers, wheelchair accessibility, air quality, gender neutral restroom, parking availability & cost if any)

Concession (can you do your own: if not, what's available) \_\_\_\_\_

Number of workshops (how many breakout rooms are available?) \_\_\_\_\_

Speakers \_\_\_\_\_

Transportation (to the city and from the airport or ferry to town) \_\_\_\_\_

Hotels (include room prices) \_\_\_\_\_

Restaurants) \_\_\_\_\_

Have you considered other events (assemblies, forums, roundups and rallies in the immediate area), which may affect attendance?

**Sample Budgets for BC/Yukon Conventions**

	<b>(2016 BCYC)</b>	<b>(2019 WRAASA)</b>
INCOME:	400 tickets sold	302 tickets sold
Ticket Sales	10,000	9,060
Coffee	200	1,020

Food/Concession	1,000	0
Misc.	100	20
7th Tradition		
<hr/>		
<b>TOTAL INCOME:</b>	<b>\$11,300</b>	<b>\$10,100</b>
EXPENSES:		
Hall Rental	6,000	6,745
Tickets/Flyers Printing	250	
Agenda Printing		280
PayPal & Bank Charges		225
Hall decorations & signs	200	
Supplies (Coffee, Pop, etc.)	1,000	1,195
Food Supplies	500	
Air Fare (speakers)	1,000	840
Gas/Fuel (speakers)		
Accommodations (speakers)	500	
Equipment Rental (sound)	400	
Entertainment	500	
Miscellaneous	200	275
<hr/>		
<b>TOTAL EXPENSES:</b>	<b>\$10,550</b>	<b>\$9,560</b>

The Area will provide an advance to a maximum of \$2000 to ensure deposits and early printing can be done. The Committee will begin selling tickets as soon as possible and return the deposit as quickly as they can. There can be no more than 2 A.A. speakers and 1 Al-Anon speaker brought in from outside the district. If the committee decides to have a meal, it needs to be fully paid for by the sale of tickets for the meal alone & not be considered part of the Convention finances.

Note: Sample budget numbers taken from the 2016 BC/Yukon Convention held in Abbotsford and the 2019 WRAASA held in Kelowna.

## BC Yukon Convention Information Summary

Date of Convention	Location of Convention
Chair Name and Contact Information	Treasurer Name and Contact Information
Attendance	Financial Outcome
Ticket Price	Banquet/Entertainment Y/N
Number of 1 <sup>st</sup> Time Attendees	Number of Guests from Outside District
Total Budget	Speaker Budget
Facility Cost	Facility Capacity
Facility Type (Hotel/Church/Community Center)	
Number of Breakout Sessions	Number of Breakout Rooms



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### Bidding & Hosting Guidelines — Quarterlies and Assemblies

Thank you for your interest in bidding to host a BC/Yukon Area 79 assembly or quarterly. Any questions please contact Area Chair at [chair@bcyukonaa.org](mailto:chair@bcyukonaa.org)

#### A. Bidding Procedures

When bidding to host either a quarterly or an assembly, information in the presentation must include:

1. The name of the proposed facility where the event will be held, its size, location and general layout, including breakout rooms.
2. The accurate cost of the meeting facilities, including table/chair rental.
3. The room rates of the hotels/motels in the surrounding area. \*\*\*
4. Whether billets and, where applicable, some transportation (such as pickup at airport or ferry terminal) will be offered.
5. Travel feasibility (road conditions at certain times of the year, ferry schedules, etc.).

*Area 79 has a history of “creative” bid formats (including song and dance, skits, etc.), which is a delightful custom, but please note that all bids must include the above information in order for the fellowship to make informed choices.*

#### B. Presentation Guidelines & Suggestions

1. Please NOTE: The length of a bid presentation should not exceed 5 minutes.
2. Please inform the Area Chair at least 30 days prior to the assembly if you plan to use any audio-visual equipment for the presentation.
3. If you are choosing to have a digital presentation, it would be appreciated if you could submit it a minimum of two weeks prior to the event. (They must be presented no later than the Friday evening.)
4. All digital presentations will be done on the Area 79 laptop and projector.
5. Bring a copy of your digital presentation on a flash drive in case of equipment failure.
6. We also recommend bringing a hard copy or notes of your bid in case of equipment failure.

#### C. Submission of Intention to Bid

1. Intentions to bid should be submitted to the Area Chair by Jan31st, for inclusion with the Pre-conference Assembly agenda package, to give groups time to consider upcoming bids. Intentions to bid can also be accepted from the floor, provided the required information is available.
2. For more information to assist on planning a bid, please refer to the Shared Experience at [bcyukonaa.org](http://bcyukonaa.org) under the chair tab.

#### D. Financial Responsibilities

1. Area 79 will pay the cost of the meeting place (and table/chair rentals if required). Costs have varied over the past two years, depending on the venue and the community. Preference is given to venues with the most reasonable rates; often these are church halls, schools and community centres.
2. The Area Site Coordinator (a GSC member or past GSC member appointed by the chair) can assist the district in the preparation of site/venue details. Please note that all contracts and deposits must be completed and signed by the Area Chair. The site inspection must be completed by a member of the GSC prior to signing the contract.
3. A Seventh Tradition basket will be passed at the event, and submitted to the Area Treasurer to help offset costs of the quarterly or assembly.

#### E. Physical Requirements

1. A meeting place with:

Capacity for: 300-325 members  
(quarterlies)  
400-425 members  
(assemblies)

With tables and chairs to accommodate the same numbers and available for the required times\*\*.

- a) Designated Smoking Area: must meet venue requirements, be away from main entrance, monitored and cleaned up by the Host District Committee.
- b) A second meeting space for the Friday Area Committee meeting (DCMs/GSC) with a seating capacity of 60.
- c) 10 committee breakout meetings (12 for the Pre-Conference Assembly). Ideally, the venue would have enough breakout rooms for all committees — but it is acknowledged that very few facilities within the Area 79 budget have that kind of capability. As a result, committees occasionally share breakout rooms. A minimum of 8 meeting spaces (in addition to the main hall) is recommended.

2. Wheelchair accessibility - REQUIRED.
3. A total of: 27 - 6-8 foot tables for Area displays
  - 16 - of which are set up around the perimeter of the room for the committee displays
  - 5 - to be set up on the stage or risers.
  - 2 - beside the stage (on risers if possible) for the Registrar and Secretary 4 – for Registration.
4. Seating at the head table for 12 GSC members, either on stage, on risers, or a combination of the two.
5. A podium for the floor mike. Please note that Area will use its own audio equipment and microphones to accommodate the recording equipment and hearing assist equipment. GSC members will set this up.
6. Volunteers to set up the tables and chairs with the direction of the Alt. Chair prior to the event, set/take down tables and chairs, and clean up the venue at the end of the event. The GSC will be responsible for the setup and teardown of the sound equipment, the displays on the tables around the room, and the wall displays.
7. Volunteers to staff the registration table. The Area Alt. Chair will be responsible for providing all materials related to registration (name tags, sign-in sheets, procedures, supplies).
8. Facilities for shredding confidential papers, either on-site or off-site, and a place to collect those papers.
9. A 10' step ladder.
10. Large projector screen preferred in main hall.
11. Wi-Fi (passwords if necessary).
12. Restrooms (number available including single stall gender neutral washroom).

### Additional Considerations

- Please advise the Area Chair of any specific venue requirements, e.g. soft footwear due to flooring conditions, paid parking available/cost, etc.
- Host districts are welcome to present, at their own cost, an AA recovery meeting prior to or following the Area 79 business day.

### F. Meals

Adequate time will be given for lunch and supper breaks. If the host district or the facility being used chooses to provide a meal or host a concession, Area 79 will assume no responsibility for financial losses. All expenses and revenue regarding food must be kept separate from the rest of the quarterly or assembly finances.

### G. The Agenda

1. The host DCM (or another member of the district) is traditionally asked to do a presentation on one of the 12 Concepts.
2. Someone from the host district is traditionally asked to read the "long form" of the 12 Traditions.

### H. Hosting Procedures

1. District Committee Members from districts that have placed successful bids to hold either a quarterly or assembly will be contacted by the Area Chair within one week after the Pre-Conference Assembly for final confirmations.
2. Host districts will be visited by the area site coordinator (GSC Member or past GSC member) to tour the facility with a Host District Venue Checklist to assist with planning.
3. In order to have the information available to the fellowship in a timely manner, upcoming host districts are to supply
  - Maps of (venue floor plan, restaurants, coffee shops and hotels locations).
  - Accommodation including prices and restaurant information.
  - Billeting and other contact numbers (if applicable) to the Area Chair two weeks prior to the preceding event (e.g. if hosting the April Pre-Conference Assembly, information needs to be to the chair two weeks prior to the January Quarterly).
4. Host districts, particularly in smaller communities, need to inform nearby hotels/motels, restaurants and coffee shops of the weekend schedule in order that they can be prepared for an onslaught of people at meal times.

\* *Costs vary greatly depending on the venue. Over the past two years, facility costs have ranged between approx. \$1,900 and \$4,900 including tables and chairs, for the weekend.*

\*\* *The following access times are suggested to ensure adequate time for setup and cleanup:*  
 Friday – 3pm-11pm (earlier access is better, i.e. 9am is appreciated to allow for GSC meetings) Saturday  
 – 7am-11pm (6:00am for 7:00am recovery meeting if provided at cost to host district) Sunday – 7am-  
 2pm (Note: Sundays are not required for January Quarterlies)

\*\*\* *In accordance with our Traditions, it is possible to negotiate free meeting space in hotels/motels based on guaranteeing the booking of an agreed number of rooms for members. Room rates should also be negotiated for the best price. This is assuming that the facility normally offers these packages to other nonprofit organizations.*

